



Board Minutes: March 16th, 2020

Attendees: Joan McCulley, Dr. John Moncure, Joseph Folsom, Brett Perry and Sharon Huffstetler (PAC representative)

Zoom: Nathaniel L'Heureux, Michael Conley, Maria Pryor, and Karen Tolliver (MSC Education Director)

Absent: April Wach, Tiffanie Bucci, Liza Caraglio, Lynsey Doiron

1. Call to order 6:00 pm by President, Joan McCulley.
2. Public Forum – no one in attendance
4. Minutes of 2/17/2020 meeting – Motion to accept by Joseph Folsom. Second by Brett Perry. Minutes were approved.
5. Board Information Session – Monthly 10-15 minute topics from school staff to be shared. Karen Tolliver, Primary C Co-Director and Director of Education shared an MEPI Conference Update. She spoke of sharing positive notes home to parents, building relationships with children that can start with reading to them and getting to know their needs. She also spoke about waiting for the child and the importance of following their lead.
6. Committee Reports:
 - a. Finance & Building & Grounds – Joseph Folsom made a motion to give a 10 percent salary increase for staff. Brett Perry seconded the motion. Marie Pryor asked about doing a quarterly bonus instead until we knew we'd have the money in the bank to keep the raise going forward past the first year. Nathaniel L'Heureux recused himself from the vote for conflict of interest. Michael Conley brought up the delay in bringing the pay raise to the table since we approved the budget last meeting. Board voted all in favor and the motion passed.
 - b. Fund Development – Blue Jeans Ball has been put on hold with a new date to be determined.
 - c. Community Relations – no report
 1. Lottery – no questions
 - d. Nominating – As Tiffanie Bucci has not met the meeting attendance requirements (75%) Joan McCulley will be contacting her regarding future attendance and/or submitting a resignation letter. Then an appointment for a new member can follow.
 - e. PAC President Report – No questions
 - f. Governance – Board members must send in their profession and race information for the board roster as well as an update to their bio's for the upcoming year.
 - g. Policy Review – No questions

h. Audit – no new update

i. Strategic Plan – Michael Conley shared the estimate from Holly of Iron Sharpens Iron. Nathaniel L’Heureux made a motion to approve the proposal and move forward with her company. Brett Perry seconded the motion. Joan McCulley liked Holly’s 5 year plan and we will supplement with a 10 year plan. The board voted unanimously to accept the proposal and the motion was approved.

j. Evaluation Criteria – No Questions

7. Headmaster’s Report – The school nurse spent months researching COVID-19 ahead of time and was tracking it before it made its way to our area. The Classroom Directors will be prepared with online programs as requested. With our three week intersession Directors were able to continue to prepare for e-learning should it continue after April 6th. Dr. Moncure has meetings scheduled with staff to continue planning for the chance of extended e-learning.

8. Old Business – Michael Conley is reaching out to Holly to move forward with the Strategic Plan Facilitation.

9. New Business — A plan to invite local representatives to our school was discussed. It would be good to invite Laurie Funderburk and Vincent Sheheen to help continue building outside relationships for the school.

10. The meeting was adjourned at approximately 7:42 p.m. Next meeting will be April 20th.