

The mission of The Montessori School of Camden is to engage students to become peaceful citizens of the global community using the Montessori approach to nurture in them an enthusiasm for learning, resourcefulness, a sense of responsibility for their actions, and respect for themselves, others, and their environment.



**May MSC Board of Directors Meeting
Agenda
June 21, 2022, at 6:00 PM**

Board Members in attendance: Jose Garcia, Michael Conley, Katie Guinn, Carla Norton, Terri Butts, Joan McCulley, Tiffany Atkins, Jacqlyn Atkins, Joseph Folsom, Deb Cyrier

Join Zoom Meeting

<https://us04web.zoom.us/j/73932075550?pwd=NsubqMdssoohixl3opFveEbvKtQsmVD.1>

Meeting ID: 739 3207 5550

Passcode: H9L0jk

1. Call to Order/Mission Statement Tiffany Atkins, President
Meeting called to order at 6:02pm. Terri Butts read the mission statement.
2. Public Forum/Comment Tiffany Atkins, President
No public forum or comment.
3. Approval of 5/17 Minutes Jacqlyn Atkins, Secretary
Joseph Folsom made a motion to approve the minutes, Jose Garcia made a second to the motion to approve the minutes as provided by Joan McCulley in the absence of Jacqlyn Atkins. Michael Conley and Jacqlyn Atkins abstained due to not being present at the May meeting. All others voted to approve the May meeting minutes as presented.
4. Treasurer's Report Joseph Folsom, Treasurer
Treasurer's report was provided prior to the meeting. Terri Butts raised the question about financial reports accurately reflecting and adding up by grade level and enrollment. Joseph Folsom indicated that there was likely a mistake in the reports and that he would follow-up with Verris regarding correcting the report.
5. Public Hearing for Approval of CIPA Internet Safety Policy -Tiffany Atkins, President
Joseph Folsom made a motion to enter public hearing for approval of the CIPA internet safety policy. Terri Butts made a motion to close the public hearing. The CIPA internet safety policy will remain, and additional policies will be added to ensure the policy is more robust.

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All board members voted to adopt the CIPA internet safety policy, none abstaining, none opposing.

6. Head of School Report Deb Cyrier, Head of School
The Head of School Report was provided prior to the meeting. Deb Cyrier provided the Head of School report per what was provided prior to the meeting. Deb Cyrier stated that she expects all classrooms to be full based on the current waiting list.
7. Committee Reports
 - a. Finance and Audit Joseph Folsom, Treasurer
The treasurer's report was provided along with the finance and audit report prior to the meeting.
 - b. Building and Grounds Joan McCulley
 - a. Safety Committee
Two sections of the building and grounds report. The first section focused on the new building that will present in the future. The second section focuses on the new safety committee convened in early June. The report was provided prior to the meeting. The committees are separate and will be meeting separately on-going.
 - c. Fund Development Katie Guinn
No committee report for fund development. The Blue Jean Ball will be tabled at this time. Katie Guinn will take it back to the committee and propose something to the board in July. The suggestion was made to work with external funding committee to leverage resources both financial and human.
 - d. Community Relations & Lottery Terri Butts
Community Relations and Lottery report was provided prior to the meeting.
 - e. Nominating Michael Conley, Vice President
No report from nominating committee.
 - f. PAC President Report Carla Norton, PAC President
PAC report was provided prior to the meeting. The next meeting will be the first week of July. Carla Norton asked the board to pass along the word about parents being interested in PAC.
 - g. Governance/Policy Review Jim Henry
No report.
 - h. Strategic Plan Michael Conley, Vice President
 - a. Dashboard Summary
No strategic plan report. The Dashboard hasn't been updated.
 - i. Head of School & Board Evaluations Jose Garcia
Head of School Evaluation has been sent out. Jose Garcia is working to ensure that form is fillable for the future. The goal is to have the findings compiled for a presentation to the board in July. Work will be done to enhance the current form.
8. Old Business
No Old Business.

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9. New Business

- a. Board Member Replacement Tiffany Atkins, President
Resignation received from Lindsay Kilgo. She will no longer be serving on the board. The nominating committee will need to appoint someone to fill her position for the remainder of her term which is up in November.

- b. Budget Revision Request for Spring Teams Event Jim Henry
Jim made a motion to request \$2,500.00 from the budget for Spring Teams as start-up money for the event. Any unspent money of the \$2,500.00 would be returned to the school. A list of proposed items was verbally reviewed with the board. The suggestion was made that MSC handle the food, so we obtain the revenue from food sales. Procurement policy will need to be adhered to. There may be other space to be considered that is not on the campus of MSC. Jim Henry proposed postponing the vote until next month when Leonarta Silcott can be present to provide additional details.

Jacqlyn Atkins made a motion to make a change to the agenda. Joan McCulley made a second to the motion.

Joan McCulley made a motion to move into executive session. Katie Guinn made a second to the motion to move into executive session.

Joan McCulley made a motion to adjourn executive session. Joseph Folsom made a second to the motion to adjourn executive session. All board members voted, none-abstaining, or opposing.

Next meeting will be in-person at the Paddock on July 19th.

10. Adjournment

The meeting was adjourned at 7:29pm.