

The mission of The Montessori School of Camden is to engage students to become peaceful citizens of the global community using the Montessori approach to nurture in them an enthusiasm for learning, resourcefulness, a sense of responsibility for their actions, and respect for themselves, others, and their environment.



**July MSC Board of Directors Meeting
Agenda
July 21, 2022, at 6:00 PM**

Meeting Attendees: Tiffany Atkins, Terri Butts, Carla Norton, Deborah Cyrier, Jacqlyn Atkins, Jim Henry, Teresa L'Heureux, Jose Garcia, Katie Guinn

Excused Absence: Joseph Folsom, and Michael Conley

Google Meetings Link:

Tuesday, July 19 · 6:00 – 9:00pm

Google Meet joining info

Video call link: <https://meet.google.com/rxx-dnax-jdj>

1. Call to Order/Mission Statement Tiffany Atkins, President
Call to order at 6:08pm. Carla Norton read the MSC mission statement to open the meeting.
2. Public Forum/Comment Tiffany Atkins, President
There were no public comments received prior to the meeting.
3. Approval of 6/21 Minutes Jacqlyn Atkins, Secretary
Terri Butts made a motion approve the June 21st. meeting minutes. Carla Norton made a second to the motion. All board members voted to approve the minutes, with none opposing or abstaining.
4. Treasurer's Report Joseph Folsom, Treasurer
No questions were noted for the treasurer's report.
5. Information Session Teresa L'Hereux, School Nurse
Teresa L'Hereux presented to the board on Don't Duck Mental Health. It's a free program through NAMI.
6. Head of School Report Deb Cyrier, Head of School
Currently at 145 for total enrollment (infant-8th grade). Waiting list at just about every grade level. Tomorrow (July 20th) is the five-day count. Special ed enrollment is down considerably. Additional details can be found in the HOS report provided prior to the meeting. Nothing needing approval from the board at this time.

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7. Committee Reports

- a. Finance and Audit Joseph Folsom, Treasurer
Report provided prior to the meeting.
- b. Building and Grounds Joan McCulley
 - a. Safety Committee
Report for building and grounds and safety committee were provided prior to the meeting. The safety committee is looking for a new committee champion/chair. Joan McCulley will get with Deb Cyrier to confirm a date and put out a formal invite to families for the next security committee meeting.
- c. Fund Development Katie Guinn
No report provided. Suggested doing an oyster roast on September 24th at the Paddock. Katie Guinn will get with Deb Cyrier and the committee to move forward with the necessary planning.
- d. Community Relations & Lottery Terri Butts
The committee is looking to change the lottery process from paper to electronic using the power school process.

Jose Garcia made a motion to approve the revised amendment to the lottery process outlined in the MSC charter. Carla Norton made a second to the motion to approve the revised amendment. All board members voted, none opposing or abstaining.

Follow-up action item: All board members will need to sign the resolution. The resolution will be provided by July 21st, and all board members will need to stop by the MSC office to sign the resolution by next Tuesday, July 26th.

- e. Nominating Michael Conley, Vice President
No report provided.
- f. PAC President Report Carla Norton, PAC President
Next meeting is tentatively scheduled for August. The meeting cadence will be changed to bi-monthly, and the meetings will rotate from virtual to in-person based on what is more convenient for the parents. Maria Montessori's birthday is on August 31st. Campus cleanup tentatively scheduled for some time in September. PAC Newsletter upcoming/underway.
- g. Governance/Policy Review Jim Henry
Nothing new to report currently.
- h. Strategic Plan Michael Conley, Vice President
 - a. Dashboard Summary
Nothing new to report currently.
- i. Head of School & Board Evaluations Jose Garcia
Deadline for submissions has been extended to June 23rd. Results will be aggregated and reviewed with the HOS and presented to the board. A standard operating procedure will be developed to outline the process from this point forward.

8. Old Business

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No old business

9. New Business

No new business

10. Adjournment

Meeting adjourned at 7:15pm.

Next meeting is August 16th virtually via Google meets. Check the MSC calendar for the standing meeting link.